



Nevada Affordable Housing  
Assistance Corporation

## PUBLIC MEETING NOTICE

### Nevada Affordable Housing Assistance Corporation (NAHAC)

#### Board of Directors

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**DATE:** September 02, 2016  
**TIME:** 2:30 P.M.  
**LOCATION:** Nevada Affordable Housing Assistance Corporation (NAHAC)  
Conference Room  
3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102  
**TELECONFERENCE TO:**  
(872)240-3212; Access Code/Meeting ID: 803-505-413  
**VIDEOCONFERENCE TO:**  
<https://global.gotomeeting.com/join/>  
Access Code/Meeting ID: 803-505-413

The public is invited to attend in person, via teleconference or via videoconference.

#### AGENDA

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**NOTICE:** 1) Items may be taken out of order; 2) Two or more items may be combined; or 3) Items may be removed from the agenda or delayed at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact AJ Gavilanes, NAHAC Administrative Assistant at (702) 675-6635 (agavilanes@nahac.org), in advance, so that arrangements can be made. Public Comment is limited to 5 minutes per person, per item.

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1. Call to order and roll call of the NAHAC Board of Directors.
2. Public comment. **(Discussion Only)** *No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*
3. Introduction of new Housing Division Director Timothy Whitright. **(Presentation)**
4. Items for Discussion & Possible Action:
  - a. Nomination and Election of new Independent Board Member. **(For discussion and possible action)**
  - b. Nomination and Election of the following Corporate Officer(s) **(For discussion and possible action)**
    - i. Vice-President/Vice-Chairperson of the Board.
    - ii. Treasurer.
  - c. Adoption of Policy & Procedure on DMS Updates, Administration, and Technical Support **(For discussion and possible action)**

- d. Adoption of Policy & Procedure on Reconciliation of Program Assistance Recovery **(For discussion and possible action)**
  - e. Adoption of Policy & Procedure on Reporting of Work Place Injury & Annual Safety Training **(For discussion and possible action)**
  - f. Approval of Services Agreement with Ellsworth & Stout, CPAs for Finance, Accounting and Compliance and authorization for President Michael Holliday to execute and deliver the agreement on behalf of the corporation. **(For discussion and possible action )**
  - g. Approval of Commercial Cleaning Agreement with Jan-Pro Cleaning Systems, Inc. (for the Las Vegas office) and authorization for President Michael Holliday to execute and deliver the agreement on behalf of the corporation. **(For discussion and possible action)**
  - h. Approval of CalHFA & NAHAC Coordination Agreement with CalHFA MAC and authorization for President Michael Holliday to execute and deliver the agreement on behalf of the corporation. **(For discussion and possible action )**
  - i. Approval of Interim Services Agreement with Springboard Solutions and authorization for President Michael Holliday to execute and deliver the agreement on behalf of the corporation. **(For discussion and possible action )**
  - j. Approval of Services Agreement with Greg Glover of G2 Consulting, LLC for Senior Project Manager and IT Oversight/Support Consultant and authorization for President Michael Holliday to execute and deliver the agreement on behalf of the corporation. **(For discussion and possible action )**
5. Public comment. **(Discussion Only)** *No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*
6. Adjournment. **(Action)**

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Supporting material for this meeting may be found at <http://www.nahac.org>, requested from AJ Gavilanes, NAHAC Administrative Assistant at (702) 675-6635 (agavilanes@nahac.org) or requested in person at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102

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In accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 AM on the third working day before the meeting on: the NAHAC website, <http://www.nahac.org>; at the NAHAC principal office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102; on the following web site: <http://notice.nv.gov>; and at the following other checked location(s):

- Las Vegas City Hall | 495 S Main St | Las Vegas, NV 89101
- Clark County Government Center | 500 S Grand Central Pkwy | Las Vegas, NV 89155
- West Charleston Library | 6301 W Charleston Blvd. | Las Vegas, NV 89146

Downtown Reno Library | 301 S. Center Street | Reno, NV 89501

Office of the Attorney General | 5420 Kietzke Lane, Suite 202 | Reno, NV 89511

Washoe County Courthouse | 75 Court St | Reno, NV 89501

Nevada Affordable Housing Assistance Corporation | 760 Margrave Dr., Suite 100 | Reno, NV 89502<sup>1</sup>